

# JOB POSTING

**Date:** 03/14/2024  
**Position:** Technical Analyst

**Department:** Information Technology  
**Director:** Joey Anglin

**General Purpose of Job:** Provide competent technical support to all related Oracle applications and users. Candidate must exhibit the knowledge and skills to troubleshoot, diagnose, and solve technical application issues as they occur along with providing project-based support as the need arises.

**Essential Functions of Job:**

- Provide complete support for Oracle Applications and associated software
- Develop and implement new functionality and solutions as needed
- Develop and support EDI solutions, partner requirements and relationships
- Create and maintain custom reports in Oracle applications and PHP software
- Perform limited DBA tasks
- Serve as a backup for the Application Support Staff
- Report to the Director of Information Technology
- Perform other IT related duties as required

**Educational and/or Experience Requirements of Job:**

Although a formal degree is not necessary, the knowledge obtained with various degrees and/or certifications is a must. Those include, but are not limited to:

- High school diploma or GED
- 4 years experience with enterprise class relational databases
- 1-2 years technical experience with Oracle Applications
- Must be proficient at writing SQL queries, PHP development, and using Oracle development tools
- Familiarity with EDI technologies X12 and XML is a plus

**Personal Demands of the Essential Functions:**

- This person must be able to work independently without constant supervision. This person must be able to follow oral or written instructions.
- Promptness and reliability is a must. The ability to be at work at the scheduled time, stay until the scheduled departure time and be at work on a regular basis is crucial.
- There may be occasion to work during non-business hours. Remote work is possible.
- Confidentiality is imperative. The exposure to sensitive information regarding all aspects of the company is to be expected. The ability to protect that information is imperative.
- Independence and self-reliance are very important as are cooperation and teamwork. Many tasks and duties will require the ability to work alone and determine the best course of action.

**Signatures:**

Jay Ralston  
General Manager

Joey Anglin,  
Director of Information Technology

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